

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of Amending the Policy )  
Governing the Issuance of Temporary )  
Travel Permits to Persons Supervised )  
by the Department of Community )  
Corrections )  
\_\_\_\_\_ )

ORDER NO. 5-2008

WHEREAS, on July 28, 2004, the Board of County Commissioners adopted Order No. 61-04, "In the Matter of Adopting a Policy Governing the Issuance of Temporary Travel Permits to Persons Supervised by the Department of Community Corrections"; and

WHEREAS, on September 28, 2005, the Board of County Commissioners adopted Order No. 67-05, "In the Matter of Amending the Policy Governing the Issuance of Temporary Travel Permits to Persons Supervised by the Department of Community Corrections"; and

WHEREAS, the Columbia County Department of Community Corrections has recommended that the Travel Permit Policy be amended to be consistent with changes to the Interstate Compact for Adult Offender Supervision (the "Compact") and/or rules adopted by the Interstate Commission for Adult Offender Supervision (the "Commission"); and

WHEREAS, a copy of the amended Travel Permit Policy is attached hereto, labeled Exhibit "A" and incorporated herein by this reference;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Travel Permit Policy be, and hereby is, amended as shown in the attached Exhibit "A".

DATED this 16<sup>th</sup> day of Jan, 2008.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Anthony Hyde, Chair

By: \_\_\_\_\_  
Joe Corsiglia, Commissioner

By: \_\_\_\_\_  
Rita Bernhard, Commissioner

Approved as to form

By: Sarah Hanson  
Office of County Counsel

H:\Community Corrections\Travel Permit Amended Order.wpd

<b>Columbia County, Oregon Columbia County Community Corrections Policy and Procedure</b>	<b>Travel Permit Policy</b>
---	-----------------------------

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

**I. PURPOSE**

To specify the circumstances under which out of state temporary travel permits are granted for persons under department supervision who are not Compacted offenders or applying for supervision under the Interstate Compact. Travel permits for persons under the Interstate Compact will be regulated by the Interstate Compact Agreement and Rules or Acts of the Interstate Commission.

**II. POLICY**

It is the policy of Columbia County Community Corrections that temporary travel permits may be granted for reasons consistent with the purpose of supervision and public safety. Temporary travel permits may be granted pursuant to the procedure set forth in this policy.

**III. DEFINITIONS**

**Offender:** Any person under the supervision of Columbia County Community Corrections.

**Temporary Travel Permit:** The written permission granted to an offender to travel outside Oregon. Temporary travel permits may not exceed 31 days and are not repeatedly renewable (except as provided for in this policy). All temporary travel permits shall include the offender's crime of conviction and a beginning and ending date of the travel permit.

**Parole/Probation Officer:** Person employed by Columbia County Community Corrections as a Parole/Probation Officer.

**Relocate:** To remain in another state for more than 45 consecutive days in any 12 month period.

**IV. PROCEDURE.** Columbia County Community Corrections may authorize the temporary travel outside of Oregon, described below, provided that such travel must be consistent with the state rules and provided that temporary travel does not meet the definition of "relocate" as defined in Rule 1.101 of the Interstate Commission for Adult Offender Supervision Rules

- 1. Medical Treatment in Adjoining State:** A temporary travel permit may be issued for up to 30 days and renewed as needed to permit up to 30 days of daily travel to and from an adjoining state for the purpose of medical treatment. A copy of this permit shall be forwarded through the Interstate Compact office to the adjoining state to be visited. This permit is intended to expire upon termination of the medical treatment.
- 2. Employment in Adjoining State:** A temporary travel permit may be issued for up to 30 days and renewed as needed to permit daily travel to and from an adjoining state for the purpose of employment. A copy of this permit shall be forwarded through the Interstate Compact office to be visited. This permit shall expire upon termination of employment.

3. **Court Appearances/Warrants in Other States:** A temporary travel permit may be issued for the appearance of offenders in other states after verification by a Parole/Probation Officer of a scheduled court appearance or warrant. The offender is to proceed directly to the court or law enforcement agency and return directly when permitted by that court or agency.
4. **Long Term Treatment Programs:** Offenders participating in treatment programs longer than 45 days must request transfer through the Interstate Compact to the receiving state. An expedited transfer may be requested through the Interstate Compact if the offender needs to proceed to the program immediately.
5. **Employment Search:** Temporary travel permits may be granted to seek employment in bordering counties in another state. The offender must be in compliance with the conditions of supervision. The temporary travel permit may not exceed 30 days without being renewed.
6. **Travel Outside of the United States:** Travel permits shall not be granted for travel outside of the United States.
7. **Compelling Reasons:** The Director of Community Corrections may grant a temporary travel permit to an offender to travel into another state for compelling reasons (e.g., weddings, funerals), in the Director's sole discretion.

EXHIBIT "A"

<p><b>Columbia County, Oregon Columbia County Community Corrections Policy and Procedure</b></p>	<p><b>Travel Permit Policy</b></p>
--	------------------------------------

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

**I. PURPOSE**

To specify the circumstances under which out of state temporary travel permits are granted for persons under department supervision who are not Compacted offenders or applying for supervision under the Interstate Compact. Travel permits for persons under the Interstate Compact will be regulated by the Interstate Compact Agreement and Rules or Acts of the Interstate Commission.

**II. POLICY**

It is the policy of Columbia County Community Corrections that temporary travel permits may be granted for reasons consistent with the purpose of supervision and public safety. Temporary travel permits may be granted pursuant to the procedure set forth in this policy.

**III. DEFINITIONS**

**Offender:** Any person under the supervision of Columbia County Community Corrections.

**Temporary Travel Permit:** The written permission granted to an offender to travel outside Oregon. Temporary travel permits may not exceed 31 days and are not repeatedly renewable (except as provided for in this policy). All temporary travel permits shall include the offender's crime of conviction and a beginning and ending date of the travel permit.

**Parole/Probation Officer:** Person employed by Columbia County Community Corrections as a Parole/Probation Officer.

**Relocate:** To remain in another state for more than 45 consecutive days in any 12 month period.

**IV. PROCEDURE.** Columbia County Community Corrections may authorize the temporary travel outside of Oregon, described below, provided that such travel must be consistent with the state rules and provided that temporary travel does not meet the definition of "relocate" as defined in Rule 1.101 of the Interstate Commission for Adult Offender Supervision Rules

- 1. Medical Treatment in Adjoining State:** A temporary travel permit may be issued for up to 30 days and renewed as needed to permit up to 30 days of daily travel to and from an adjoining state for the purpose of medical treatment. A copy of this permit shall be forwarded through the Interstate Compact office to the adjoining state to be visited. This permit is intended to expire upon termination of the medical treatment.

2. **Employment in Adjoining State:** A temporary travel permit may be issued for up to 30 days and renewed as needed to permit daily travel to and from an adjoining state for the purpose of employment. A copy of this permit shall be forwarded through the Interstate Compact office to be visited. This permit shall expire upon termination of employment.
3. **Court Appearances/Warrants in Other States:** A temporary travel permit may be issued for the appearance of offenders in other states after verification by a Parole/Probation Officer of a scheduled court appearance or warrant. The offender is to proceed directly to the court or law enforcement agency and return directly when permitted by that court or agency.
4. **Long Term Treatment Programs:** Offenders participating in treatment programs longer than 45 days must request transfer through the Interstate Compact to the receiving state. An expedited transfer may be requested through the Interstate Compact if the offender needs to proceed to the program immediately.
5. **Employment Search:** Temporary travel permits may be granted to seek employment in bordering counties in another state. The offender must be in compliance with the conditions of supervision. The temporary travel permit may not exceed 30 days without being renewed.
6. **Travel Outside of the United States:** Travel permits shall not be granted for travel outside of the United States.
7. **Compelling Reasons:** The Director of Community Corrections may grant a temporary travel permit to an offender to travel into another state for compelling reasons (e.g., weddings, funerals), in the Director's sole discretion.